

A user handbook for agents who want to simplify the application process



Recent results show that 39% of all FGL life insurance applications lack critical information. We call these applications "Not in Good Order" or NIGO. NIGO applications typically take up to 14 business days longer to process then "In Good Order" applications. We've highlighted the top 10 NIGO trouble spots. Please use this guide to avoid common mistakes. We hope this helps!

THE TOP 10 NIGO REASONS



- Illustration or Statement in Lieu not submitted with application OR left unsigned FORM ADMIN5208
- 2 Incorrect or missing existing insurance information From Page 2 of Application
- Missing replacement forms FORM (ADMIN5507)
- Incorrect or missing payment information
 From Page 1 of Application and the PAC Form, PAGE 13
- Incorrect or missing identification information From Page 1 of Application
- 6 Death benefit option not indicated From Page 3 of Application
- 7 Missing height and weight From Page 1 of Application
- Allocation percentages do not equal 100% From Page 3 of Application
- 9 Incorrect payor information From the PAC Form, PAGE 13
- Incorrect or missing answers for replacement questions

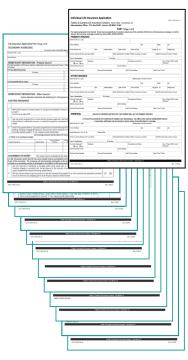
From Page 2 of Application



APPLICATION PAGES



Required Forms

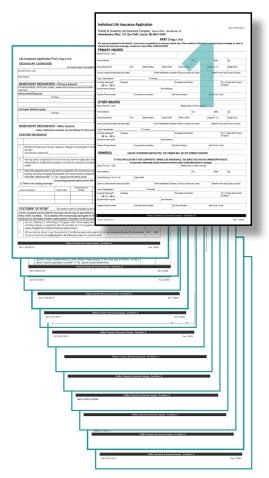


PAGES 1-12

Supplemental Forms



Required Forms



PAGES 1-12

Supplemental Forms



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Complete All ID Questions

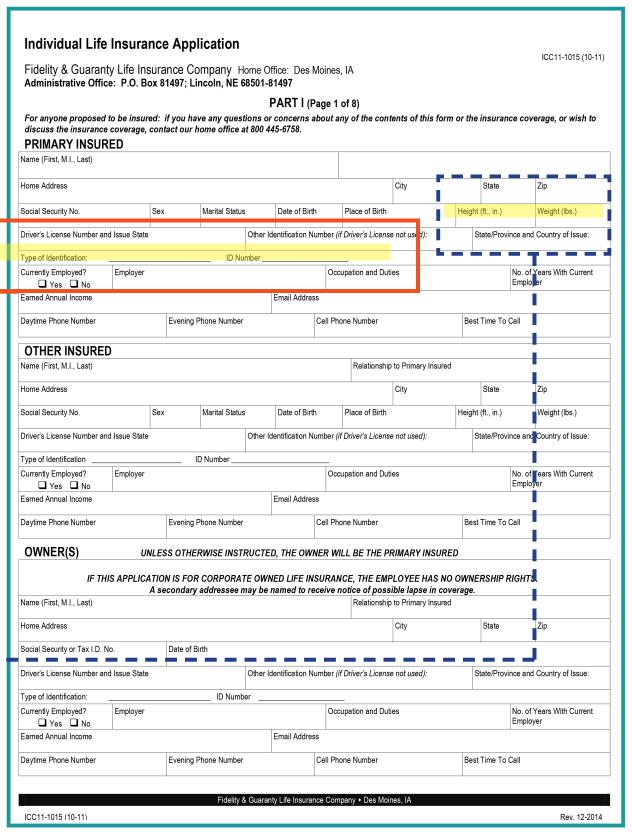
You are required to physically inspect a copy of a federal government issued identification for the insured and owner of the Fidelity & Guaranty Life policy. Examples of an acceptable ID include driver's licenses, passports, etc. We also require you to record the type and ID number in the appropriate insured/owner information on page 1 of the application.



Include Client Height and Weight

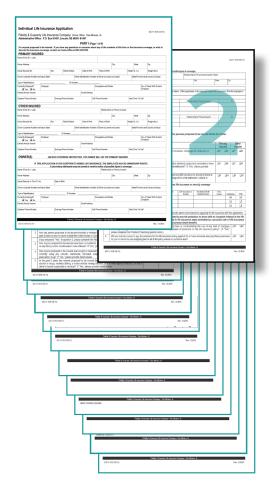
Your client may be required to have a paramedical exam as part of the application process. However, regardless of the need, you must record the proposed insured's height and weight on the application in the insured information section on page 1 of the application.

PAGE 1 OF APPLICATION





Required Forms



PAGES 1-12

Supplemental Forms



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List All Existing Inforce Policies

If the insured is covered under an existing life insurance or annuity policy, all policies must be listed on page 2 of the application. You must also remember to indicate whether the Fidelity & Guaranty Life policy will replace the coverage.



Explain Replacement Status

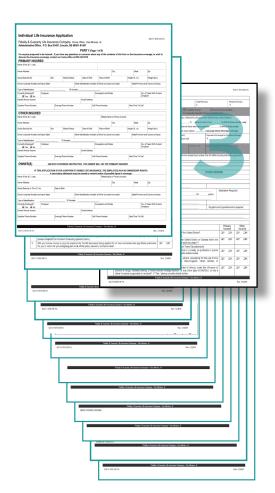
If your client has no existing coverage, you must still answer the replacement questions. Answers to these questions must match answers given on page 8 under the "Agent Certification" section.

	PA	GE 2 OF A	PPLICA	TION				
Life Insurance Application Pa	ırt I (Page 2 of 8)				ICC11-1015	5 (10-11)	
SECONDARY ADDRESSEE								
To receive notice of possible lapse in coverage.								
Name (First, M.I., Last) Relationship to Primary Insured and/or Owner								
Home Address	ie Address City							
BENEFICIARY DESIGNATION	Drimont Inc	aura d						
For each beneficiary, list full name, address information			e. If this applicatio	n is for corporate owned	life insurance, f	ill in the emp	loyer's	
Primary Beneficiary(ies)								
Full	Name		Relations	ship to Primary Insured	%			
Contingent Beneficiary(ies)			1					
Full	Name		Kelations	ship to Primary Insured		%		
BENEFICIARY DESIGNATION	– Other Insu	red			1			
Unless otherwise i	nstructed, the b	eneficiary for other p	ersons proposed	d to be insured will b	e the Owner.			
EXISTING INSURANCE								
						Otl Insu	ner ured	
Will this life insurance, if issued,	Will this life insurance, if issued, replace or change any existing life insurance, mortgage life insurance, or						□N	
annuity? Amount being replaced \$							l li	
Amount pany replaced \$								
2. Has any person proposed to be insured had any insurance application declined, postponed, rescinded or been offered rated or modified life insurance, or refused for renewal or reinstatement? If "Yes," please provide details:								
pending, including mortgage life insurance, life insurance sold or assigned to a life settlement, viatical or secondary market provider? If 'Yes," please provide details below						N DY	□N	
List existing personal and business life insurance or annuity coverage.								
☐ There is no existing coverage.	7212							
Insurance Company	Type of Policy	Policy/Certificate Number	Life Insurance or Annuity	Accidental Death Benefit Amount	Year Issued F	Replacing	1035	
STATEMENT OF INTENT	This section mu	ist be completed by the	e owner and all p	ersons applying for life	insurance wit	h this applic	cation	
It is the Company's policy that life insurance should only be purchased to provide protection to those with an insurable interest in the life (lives) of the insurad(s). The Company will not knowingly participate in life insurance sales motivated by a possible sale of life insurance contracts to a secondary market or participation of investors in life insurance death benefits.								
Are you financing or refinancing a mortgage and/or home equity loan or contemplating the use of any kind of mortgage financing strategy in connection with the purchase of or the payment of premiums on the life insurance policy? (If "Yes," please complete the Premium Financing questionnaire.)								
2. Will you borrow money to pay the premium for the life insurance being applied for or have someone else pay these premiums for you in return for you assigning part or all of the policy values to someone else?							□N	

ICC11-1015 (10-11)	Fidelity	& Guaranty Life Insurance	Company • Des Moir	nes, lÅ			12-2014	

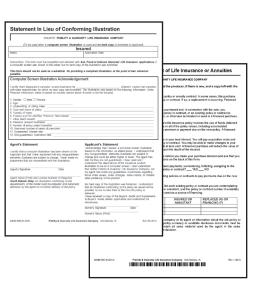


Required Forms



PAGES 1-12

Supplemental Forms



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Mark Death Benefit Option

Directly below the product name field on page 3 of the application, you must check the death benefit option your client wants. This information <u>must</u> match the illustration.



Allocate 100% of Funds

Please remember that interest crediting options may vary by product. Be sure that the options listed on the application are available for the product selected. Also percentages requested must equal 100%.



Pick Premium Payment Method

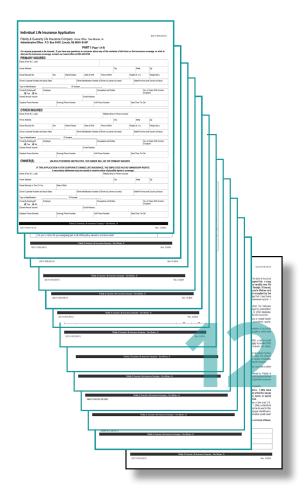
Select one of the available planned premium modes, including annual, semi-annual, quarterly or monthly. If your client wishes to pay monthly, you must submit a completed copy of the Pre-Authorized Check (PAC) form on page 12. See the next section of our tips.

PAGE 3 OF APPLICATION

LIFE INSURANCE INFORMATION Product Name Finish Premium Send Value Accounted Premium Prem	Life Insurance Application Part I (Page 3	of 8)					CC11-101	5 (10-11)
Planted Premium Planted Premium Planted Premium Planted Premium S Planted Premium S Planted Premium S Planted Premium Planted Premium Planted Premium Cash Value Accountation Planted Premium Cash Value Accountation Planted Premium		. 01 0)						
UNIVERSAL LIFE: Deen Benefit Option: Top Start Active Top Start Start Top Start Sta	3000FT13 7000TF (MANAGEMENT) 300.50F (MANAGEMENT) 300						ed Premiur	n
Dorbitation Topother State and Topother State and Topother State		\$		\$		\$		
Nontabasco		Life Insurance Qualification Te						
Tobacco 40% Par Index Interest Option % Food Interest Option % Morthly Point to Point % (FOLife Choice & Bille only) 20% Par Index Interest Option % Morthly Point to Point % (FOLife Choice & Bille only) 20% Par Index Interest Option with higher guarantee % (FOLife Choice & Bille only) 20% Par Index Interest Option with higher guarantee % (FOLife Choice & Bille only) 20% Par Index Interest Option with higher guarantee % (FOLife Choice & Bille only) 20% Par Index Interest Option % (Expressory Global Advantage (Fold analy) 20% Pary Part of Deviation % (Expressory Global Advantage (Fold analy) 20% Pary Part of Deviation % (Expressory Global Advantage (Fold analy) 20% Pary Part of Deviation % (Expressory Global Advantage (Fold analy) 20% Pary Part of Deviation % (Expressory Global Advantage (Fold analy) 20% Pary Part of Deviation % (Expressory Global Advantage (Fold analy) 20% Pary Part of Deviation % (Expressory Global Advantage (Fold analy) 20% Pary Part of Deviation % (Expressory Global Advantage (Fold analy) 20% Part of Deviation 2								
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Annual Semi-Annual Quarterly Monthly Bank Draft Sel-Weekly Bank Draft Signature to Authorize Credit Card Charge								
No Longer Offered No coverage will be effective except in accordance with the terms of the conditional receipt and unless the full initial modal premium payment is submitted with the application. ADDITIONAL BENEFITS Subject to availability. Certain restrictions may apply. PRIMARY INSURED OTHER INSURED OTHER INSURED OTHER INSURED Accelerated Benefit Rider. Critical Illness Accelerated Benefit Rider. Critical Illness Accelerated Benefit Rider. Terminal Illness Accelerated Benefit Rider. Terminal Illness Accelerated Benefit Rider. Terminal Illness Accelerated Benefit Rider. Amount. \$ Initial Lump Sum: \$ Monthly Income of. \$ Final Lump Sum: \$ Child Rider Child Rider Amount. \$ Supplemental questionnaire required. Child Rider Other: PERSONAL HISTORY QUESTIONS Primary Insured Is any person proposed to be insured a citizen or permanent resident of the United States or Canada within the past 2 years or plan to travel outside the United States or Canada in the next two years? If you answered "Yes," to question 2, please complete the Residence and Travel Questionnaire. Has anyone proposed to be insured verse been convicted of, pending trial or currently on probation or parole on any felony and/or mischemanor critical personal proposed to be insured ever sought or received treatment, advice, counseling for the use of or is currently using any narcotic, barbiturate, stimulant, amphetamine, hallucinogenic, street, alcohol, or prescription dury? If "Yes," please provide defails below. Fidelty & Gueranty Life Insurance Company * Des Moines, IA	1			I		lange for Conditions	ai recoipt	
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PRIMARY INSURED Accelerated Benefit Rider: Critical Illness	ADDITIONAL BENEFITS							
Accelerated Benefit Rider: Critical Illness	Subject to availability. Certain restrictions may ap	pply.						
Accidental Death Benefit Rider	PRIMARY INSURED			0	THER INSU	RED		
Accidental Death Benefit Rider	☐Accelerated Benefit Rider: Critical Illness							
Uttimate Income Option Rider	☐Accelerated Benefit Rider: Terminal Illness							
Monthly Income of: \$	☐ Accidental Death Benefit Rider	Amount: \$						
Final Lump Sum: \$	☐ Ultimate Income Option Rider	29						
□ Other Insured Rider		5555			_years.			
□ Child Rider Amount: \$	Other Incured Dider	· · · · · · · · · · · · · · · · · · ·						
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If "No," please complete W8ben form and the Citizenship Questionnaire. 2. Has any person proposed to be insured traveled or resided outside the United States or Canada within the past 2 years or plan to travel outside the United States or Canada in the next two years? If you answered "Yes," to question 2, please complete the Residence and Travel Questionnaire. 3. Has anyone proposed to be insured ever been convicted of, pending trial or currently on probation or parole on any felony and/or misdemeanor crime offense? If "Yes," please provide details below. 4. Has anyone proposed to be insured ever sought or received treatment, advice, counseling for the use of or is currently using any narcotic, barbiturate, stimulant, amphetamine, hallucinogenic, street, alcohol, or prescription drug? If "Yes," please provide details below. 5. In the past 5 years has anyone proposed to be insured been convicted of driving under the influence of alcohol or drugs, reckless driving, a motor vehicle moving violation, or any other type of DWI/DUI, or had a driver's license suspended or revoked? If "Yes," please provide details below. Fidelity & Guaranty Life Insurance Company • Des Moines, IA							. 300	
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ICC11-1015 (10-11) Rev. 12-2014	ICC11-1015 (10-11)						Rev. 1	2-2014



Required Forms



PAGES 1-12

Supplemental Forms



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Include Account & Routing Number

If your client wishes to pay monthly, you must submit a completed copy of the Pre-Authorized Check (PAC) form. Check the account type just above the account information section. You may also submit a copy of a voided check with the application to ensure legibility.

Bank account drafts are only allowed for the monthly payment modes. If your client elects any other mode, do not submit the PAC form.



Record All Payor Information

Payor information must be submitted with the application, if monthly payments are to be made on the Fidelity & Guaranty Life policy. Always include the payor's relationship to the insured.

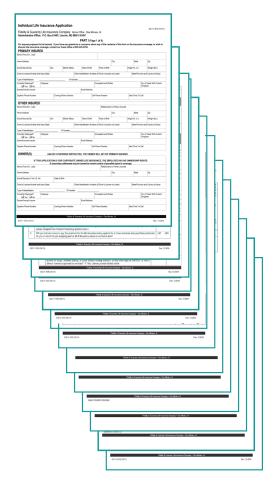
If the owner is also the Payor, you must still complete this section and write "Self" as the payor's relationship.

PAGE 12 OF APPLICATION

	FAFFLICATION						
Pre-Authorized Check (PAC) Authorization Form							
Please Check Appropriate Box(es):							
New Applications Only							
□ This form is being submitted with a new business application to set up monthly bank drafts □ By checking this box, I authorize Fidelity & Guaranty Life Insurance Company to draft any premium due upon approval of my application. □ I am requesting that my draft date and policy effective date be set up for: ■ Valid draft dates are the 1st through 14th or 16th through 28th. ■ If no draft date is elected, the draft date will be the same as the policy effective date. ■ If a draft date is elected, the policy effective date will be the same as the requested draft date.							
To Change Banking Info	mation For An Existing Policy						
	ormation on my existing policy (complete information below)						
Policy Number:Insured's Name:	Owner (if different):						
Policy Number:Insured's Name:	Owner (if different):						
☐ This form is being submitted to change the Payor of below)	of the above mentioned policy. (Owner and new Payor must sign						
letterhead stating that the person signing as Payor below has authorization to sign on behalf of the business or corporation. Please provide banking information below. Routing and Account numbers MUST be taken from a check and not a deposit slip. Financial Institution Name of Financial Institution							
Name of Financial Institution							
0.0	Type of Account hecking O Savings						
Routing Number	Account Number						
I authorize the payment of debits drawn on my account payable Fidelity & Guaranty Life Insurance Company, provided there are sufficient funds in said account. I agree that if any debit be dishonored, Fidelity & Guaranty Life Insurance Company has the right to debit my account the following month for the dishonored debit as well as the scheduled debit for that month. I further agree that if any debit be dishonored, Fidelity & Guaranty Life Insurance Company shall be under no liability in the event the dishonored debit results in the forfeiture of insurance. The authority shall remain in effect until revoked by me in writing and until Fidelity & Guaranty Life Insurance Company actually receives such notice of revocation. Payor/Account Holder (Print as it appears on Bank Records) Signature Date							
Payor's Relationship to Insured:							
Policy Owner (Print) Signature	Date						
Fidelity & Guaranty Life Insurance Company Service Center 777 Research Drive Lincoln, NE 68521 (888) 513-8797	Completed form may be sent via facsimile Attention Policyholder Services (800) 281-5777						
ADMIN 5617 (06-2011) Fidelity & Guaranty Life Inst	rance Company • Des Moines, IA						



Required Forms



Submit if Illustration is Not Included

If submitting an illustration, the illustration must be signed by the *Owner* and *Agent* and all pages must be submitted with the application. If not, you <u>must</u> complete this form.

PAGES 1-12

Supplemental Forms





Both Agent and Applicant Must Sign

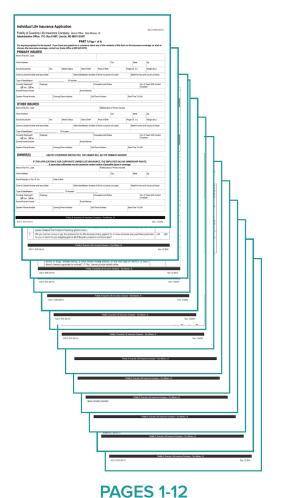
If using this form, refer to the sample Statement in Lieu to learn how to complete the form. Please note that the information on the Statement in Lieu must match the information on the application and must also be signed by the *Owner* and *Agent*.

STATEMENT IN LIEU

INSURER: FIDELITY & GUARANTY LIFE INSURANCE COMPANY							
(To be used when a computer screen illustration is used and no hard copy is furnished to Applicant)							
SCOPA DESIRAD	ured						
Name Application Date							
Instructions: This form must be completed and returned with ALL Fixed or Indexed Universal Life Insurance applications in a computer screen was shown to the owner but no hard copy of the illustration was furnished.							
This form should not be used as a substitute for providing cossible.	g a compliant illustration at the point of sale whenever						
Computer Screen Illustration Acknowledgen	nent						
certify that I displayed a computer screen illustration for with state requirements for which no hard copy was furnished. Personal information below is based on insured named above	(Owner's name) that complies The illustration was based on the following information: (Note: if owner is not the insured)						
1. Gender: ☐ Male ☐ Female 2. Age:							
B. Underwriting or rating class:							
4. Type and name of policy:							
5. Type(s) of riders: 6. If policy is a FG Life-Elite, Premium Test chosen:							
7 Juillal Janto Banafit							
7. Initial death benefit. 8. Premium amount illustrated:							
9. Number of policy years illustrated:							
10. Assumed number of years of premiums:							
11. Guaranteed interest rate: 12. Non-guaranteed illustration rate:							
12. Non-guaranteed illustration rate:							
Agent's Statement	Applicant's Statement						
	l acknowledge that I viewed a computer screen illustration based on the information as stated above. I understand that						
certify that a computer illustration has been shown to the Applicant and that I have explained that any nonguaranteed	any non-guaranteed elements illustrated are subject to						
elements illustrated are subject to change. I have made no	change and could be either higher or lower. The agent has						
statements that are inconsistent with the illustration.	told me they are not guaranteed. Thave read and I						
	understand the descriptions of the insurance product						
Agent's Signature Date	illustrated to me on a computer screen. I also understand that neither Fidelity & Guaranty Life Insurance Company nor						
ngent o eignature Date	my agent has made any guarantees or promises regarding						
	future index values, index changes, index credits, or interest						
Agent Name (Print) and License Number (If Required)	rates pertaining to this product.						
South Dakota Only: An illustration conforming to the requirements of the model must be prepared and personally	No hard copy of the illustration was furnished. I understand						
delivered by the agent on or before delivery of the policy.	that an illustration conforming to the policy as issued will be						
	provided to me no later than at the time the policy is						
	delivered. I have received a copy of the Buyer's Guide and Supplement-						
	to-Buyer's Guide (where applicable) and understand its						
	disclosures.						
	Owner's Signature Date						



Required Forms



Supplemental Forms



Include Replacement Form, If Required

Replacement notices are required when existing coverage is being replaced by a Fidelity & Guaranty Life policy. Some states require that a replacement notice be submitted if the insured is covered under an existing policy. Even If the Fidelity & Guaranty Life policy does NOT replace that coverage.

Refer to **ADMIN 5507** for state specific requirements and form numbers:

				ements by S				~	Fidelity & Guaranty Life
nat requi xisting li copy o	ire replaceme ife and/or ann of all sales m	ent forms when uity policies ar aterials and th	e replacement e indicated, wh e completed N	lacement forms for life and an of annuity or life business is in lether or not replacement is inte lotice of Replacement should act new requirements.	tended. T	ne third column last column id	n indicates wh entifies which	ich states requi form number(s)	ré replacement forms who are to be used in each sta
State	Annuity Replacements	Life Replacements	where Existing Life or Annuity Policies are Indicated	Form Number(s)	State	Annuity Replacements		where Existing Life or Annuity Policies are Indicated	
AL	yes	yes	yes	ADMIN5257	MT	yes	yes	yes	ADMIN5257
AK	ves	yes	ves	ADMIN5486	NE	ves	ves	ves	ADMIN5257
AZ	ves	ves	ves	ADMIN5478	NV	yes	ves		ADMIN5489
AR	yes	yes	no	ADMIN5257, ADMIN5652	NH	yes	ves	ves	ADMIN5257
CA	ves	yes		ADMIN5556	NJ	yes	ves	ves	ADMIN5257
co	ves	yes	yes	ADMIN5257	NM	yes	ves	ves	ADMIN5257
CT	yes	yes	ves	ADMIN5257	NY	yes	ves	,	NYAD3020
DE	yes	yes		ADMIN5535	NC	yes	yes	yes	ADMIN5257
DC				ADMINIOUS	ND		yes	yes	ADMINOLOT
				ADMIN5525/ADMIN5526,	OH	ves	ves	ves	ADMIN5257
FL	yes	yes		ADMIN5488	OK	yes	yes		ADMIN5532/ADMIN5533
GA		yes		ADMIN5521	OR	yes	yes	yes	ADMIN5340
н	yes	yes	yes	ADMIN5257	PA	yes	yes	-	ADMIN5539
ID	yes	yes		ADMIN5531	RI	yes	ves	ves	ADMIN5257
IL	yes	yes		ADMIN5537/ADMIN5538	SC	yes	ves	ves	ADMIN5257
IN	yes	yes		ADMIN5527	SD	yes	yes		ADMIN5257
IA	yes	yes	yes	ADMIN5257	TN	yes	yes		ADMIN5524
KS	yes	yes		ADMIN5691	TX	ves	ves	ves	ADMIN5257
KY	yes	yes	yes	ADMIN5257	UT	yes	yes	ves	ADMIN5257
LA	yes	yes	yes	ADMIN5257	VT	yes	yes	yes	ADMIN5340
ME	yes	yes	yes	ADMIN5257	VA	yes	yes	yes	ADMIN5257
MD	yes	yes	yes	ADMIN5257	WA	yes	ves		ADMIN5561
MA	yes	yes		ADMIN5668	WV	yes	ves	ves	ADMIN5257
MI	-	yes		ADMIN5536	WI	yes	yes	yes	ADMIN5692
MN	yes	yes	-	ADMIN5574	WY	yes	yes	-	ADMIN5540
MS	yes	yes	yes	ADMIN5257	_				
MO	ves	ves	-	ADMIN5534	For more	information or o	questions, contr	act us at sales-su	pport@fglife.com.

REPLACEMENT FORM

Important Notice: Replacement of Life Insurance or Annuities

INSURER: FIDELITY & GUARANTY LIFE INSURANCE COMPANY

This document must be signed by the applicant and the producer, if there is one, and a copy left with the applicant.

You are contemplating the purchase of a life insurance policy or annuity contract. In some cases, this purchase may involve discontinuing or changing an existing policy or contract. If so, a replacement is occurring. Financed purchases are also considered replacements.

A replacement occurs when a new policy or contract is purchased and, in connection with the sale, you discontinue making premium payments on the existing policy or contract, or an existing policy or contract is surrendered, forfeited, assigned to the replacing insurer, or otherwise terminated or used in a financed purchase

A financed purchase occurs when the purchase of a new life insurance policy involves the use of funds obtained by the withdrawal or surrender of or by borrowing some or all of the policy values, including accumulated dividends, of an existing policy, to pay all or part of any premium or payment due on the new policy. A financed purchase is a replacement.

You should carefully consider whether a replacement is in your best interest. You will pay acquisition costs and there may be surrender costs deducted from your policy or contract. You may be able to make changes to your existing policy or contract to meet your insurance needs at less cost. A financed purchase will reduce the value of your existing policy and may reduce the amount paid upon the death of the insured.

We want you to understand the effects of replacements before you make your purchase decision and ask that you answer the following questions and consider the questions on the back of this form.

- Are you considering discontinuing making premium payments, surrendering, forfeiting, assigning to the insurer, or otherwise terminating your existing policy or contract? ____ YES ____ NO
- 2. Are you considering using funds from your existing policies or contracts to pay premiums due on the new policy or contract? ____ YES ___ NO

If you answered "yes" to either of the above questions, list each existing policy or contract you are contemplating replacing (include the name of the insurer, the insured or annuitant, and the policy or contract number if available) and whether each policy or contract will be replaced or used as a source of financing:

INSURER	CONTRACT OR	INSURED OR	REPLACED (R) OR
NAME	POLICY NUMBER	ANNUITANT	FINANCING (F)

Make sure you know the facts. Contact your existing company or its agent or information about the old policy or contract. (If you request one, an in-force illustration, policy summary or available disclosure documents must be sent to you by the existing insurer.) Ask for and retain all sales material used by the agent in the sales presentation. Be sure that you are making an informed decision.

ADMIN 5257 (01-2011)

Fidelity & Guaranty Life Insurance Company Des Moines, IA





Rev 1-2013

If you need additional assistance, our Service Center is available to answer your questions. You may contact them directly at 800-445-6758 between 7 a.m. and 6 p.m. CST Monday through Friday.

Also be sure to visit SalesLink, our agent portal, to view your business 24/7 and:

- Download forms, illustration software, marketing materials & supplies
- Verify underwriting guidelines, administrative policies and procedures
- · Appoint an agent

- Access product and illustration software training
- Select products
- Find sales concepts
- Review new product information
- Read regulatory updates and notices of changes

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Fidelity & Guaranty Life Insurance Company, Des Moines, IA 15-427

"FGL" when used herein refers to Fidelity & Guaranty Life®, the marketing name for Fidelity & Guaranty Life Insurance Company issuing insurance in the United States outside of New York and, in New York only, Fidelity & Guaranty Life Insurance Company of New York. Each Fidelity & Guaranty Life company is solely responsible for its contractual commitments.

